**OVERTON PARISH COUNCIL**

**Meeting**

Minutes of the Meeting of Overton Parish Council held in Overton Memorial Hall on Monday

12th July 2021 at 7.00pm

**Parish Councillors Present:** J Higginson (Chair)

S Ayrey

P Fleming

**Also Present:** D Clarke (Clerk) and 2 members of the public

**Apologies:** D Edmondson

J Dean

S Bargh

The Chairman, Mr Higginson, welcomed those in attendance and opened the meeting at 7.00 pm.

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| **Item No.** |  | **Action** |
| **21-140** | **Declarations of Interest**  There were no declarations of interest. |  |
| **21-141** | **Dispensations**  There were no requests for dispensation. |  |
| **21-142** | **Open Section for members of the public to speak**  The parish council was questioned about the lack of progress in providing a defibrillator in the area between Chapel View and Church Park. The PC’s response was that a misunderstanding over the North West Ambulance Service’s requirements for defibrillator sites had caused it to spend some time investigating the practicality of installing a freestanding, renewables powered, unit in this location. It now appeared that NWAS’ requirements could be met by an installation on the exterior of the boundary wall of one of the properties in the area.  It was understood that the property owner was prepared to agree to this and hopefully the project could now proceed. | **Clerk** |
| **21-143** | **Minutes of the previous meeting**  The minutes of the meeting of the Parish Council on Wednesday 26th May 2021 were received and approved as a true record for signature by the Chairman. |  |
| **21-144** | **Matters arising from the minutes**  There were no matters arising from the minutes. | **Clerk** |
| **21-145** | **Date of next meeting**  **Resolved:** the next meeting of the parish council will be on Monday 9th August at 7.00 pm in the Memorial Hall’s Main Hall. Thereafter meetings will be held in the Memorial Hall on the second Monday of the month until and including Monday 13th December 2021. | **Clerk** |
| **21-146** | **Coronavirus – Contingency planning**  No changes to current policy. | **Clerk** |
| **21-147** | **New Clerk**  There were no applicants for the post. | **Clerk** |
| **21-148** | **Bank Mandate - Review**  Efforts to renew the mandate are ongoing. | **JH** |
| **21-149** | **Annual Governance and Accountability Review**  The required public notices have been placed on the notice board and website. The notice period runs from Monday 28th June 2021 to Friday 6th August 2021, both dates inclusive. | **Clerk** |
| **21-150** | **Registration of Parish Council Property**  **Resolved**: Original deeds to be located and Solicitors to be asked for an estimate of fees and charges for arranging registration of PC properties. | **Clerk** |
| **21-151** | **Defibrillators – Update**  The had been advised that Mr S Mall will permit the fixing of a defibrillator unit to the external face of the boundary wall of his property. Mr Mall will be contacted to discuss detailed arrangements. | **Clerk** |
| **21-152** | **Green Team**  Lancashire County Council had provided some information on ash dieback disease. Trees at Trailholme Wood will be checked for signs of the disease.  The PC had received details of Lancashire County Council’s Public Rights of Way Local Delivery Scheme for 2021/22.  **Resolved:** the parish council will apply to join the scheme. | **Clerk**  **DE** |
| **21-153** | **Grants and Donations**  There were no requests for grants or donations. |  |
| **21-154** | **Grounds Maintenance**  Installation of a dropped kerb at the entrance to Trailholme Wood has not yet been carried out. | **Clerk** |
| **21-156** | **Playground Inspection, maintenance and Safety Issues**  Lancaster City Council had not yet started agreed maintenance work at the playground.  It was noted that the annual RoSPA inspection will be carried out in August.  Sourcing new bearings for the roundabout has proved difficult and as the bearings need to be renewed quite frequently the purchase of two sets is recommended.  **Resolved:** two sets of bearings be purchased. | **Clerk**  **JH** |
| **21-157** | **Road Maintenance, Cleansing and Safety**  Lancashire County Council has programmed replacement of the Globe cattle grid for 2021/22, providing current priorities remain unchanged.  It had been reported that overgrown vegetation in the ginnel linking Pedder Road and the Memorial Hall car park was causing problems but it has recently been cleared.  The Headteacher of St Helen’s C of E School has reported that the Board of Governors had considered the suggestion that a zebra crossing should be installed at the school entrance but were not convinced that it would improve road safety in the vicinity of the school. In view of this the parish council take no further action on this matter for the time being. | **Clerk** |
| **21-158** | **Planning**  **Application No:** 21/00541/FUL**. Proposal:** Change of use of barn into agricultural workers accommodation including installation of external staircase and insertion of windows and doors. **For:** Mr. David Hargreaves. **Site Address:** Sunderland Brows Farm, First Terrace, Sunderland Point, Morecambe, LA3 3HP. **Grid Reference:** 342133,456428.  **Resolved:** No objection.  **Application No:** 21/00821/FUL. **Proposal:** Erection of a part two storey and part single storey side and rear extension, installation of windows to the rear elevation. **For:** Andrew Jarvis. **Site Address:** Long Acre, Bazil Lane, Overton, LA3 3JB.  **Resolved:** No objection. | **Clerk** |
| **21-159** | **Sunderland Point Road – Illumination of warning signs**  So far there had been no response from the Sunderland Point Community Association about the proposed signs.  The PC will ask for a response from the SPCA. | **Clerk** |
| **21-160** | **Sunderland Point Toilets**  The PC had received three estimates for the cost of converting the electrical lighting installation from a time clock operation to a motion detection system.  **Resolved:** The estimate of £475.00 plus VAT from John Christian Electrical Contractors Ltd be accepted.  **Resolved:** Ratification of expenditure of £62.57 inclusive of VAT on cleansing materials made necessary by heavy use of the toilets during the summer half term holiday. | **Clerk** |
| **21-161** | **Website**  There was no report concerning the website. | **Clerk** |
| **21-162** | **Boundary Commission Review – Consultation**  **Resolved:** No observations. |  |
| **21-163** | **Accounts for Payment**   1. **DGS Clarke** clerk’s salary for June 2021   £209.08  PAYE tax deduction £ 45.80  **£183.28**     1. **HM Revenue & Customs-** PAYE tax **£ 45.80** 2. **TEEC** **Ltd** - Provision of planning app for PC website   £ 12.00  VAT £ 2.40  **Total £ 14.40**   1. **Thomas Graham Ltd** - Cleansing materials SP   toilets £52.14  VAT £10.43  **Total £62.57**     1. **Water Plus** – Water charges SP toilets 31/03/2021 to 12/06/202 **£13.79** 2. **E.ON Next** – Elec charges SP toilets 01/05/2021 to 31/05/2021   Taken by DD on or about 09 June  £26.06  VAT £ 1.30  **Total £27.36**     1. **E.ON Next** - Elec charges SP toilets 01/06/2021 to 30/06/2021   Taken by DD on or about 09 July  £26.67  VAT £ 1.33  **Total £28.00**    **Resolved:** Accounts be paid as presented. | **Clerk** |
| **21-264** | **Correspondence**   1. **28/06/2021 –** Queen’s Award for Voluntary Service – Award Winners for Lancashire 2021. **Noted.** 2. **30/06/2021 –** Queen’s Award for Voluntary Service – Webinar – Thursday 15 July 2021. **No attendance.** 3. **01/07/2021 –** Overton Bowling Club –Proposed charges for use of bowling green by non-members. **Resolved:** Proposed charges be approved. 4. **06/07/2021 –** The Queen’s Platinum Jubilee Beacons. **Resolved:** Possibility of organizing a beacon to be investigated. 5. **07/07/2021** Lune Valley Rural Housing Association Ltd – Board recruitment information. **Noted.** 6. **08/07/2021** LALC – Jackie Weaver’s Code of Conduct Sanctions Petition. **Resolved:** petition not supported. |  |